

Study Facilities

The Documentation Centre provides spacious study facilities. Note taking from reference sources and journals, which cannot be borrowed, is permitted.

Lending Services

Members may borrow four books at a time for a period of two weeks with one extension (renewal) allowed on unreserved materials.

Overdue Books

Readers are advised to return or renew all materials in their possession within the given time limits. Readers who consistently lose or return books late will forfeit borrowing privileges and may not be considered for renewal of membership.

Posting of Books

Members unable to return books in person can send them by post.



Membership

This is open to:

- University lecturers and students
- Lecturers at Teachers' Colleges and Polytechnics
- Polytechnic students
- Student teachers
- Retired persons
- Authentically employed persons in both the public and private sectors.

Membership may be withdrawn from any member who fails to abide by the rules and regulations of the Documentation Centre



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UNESCO Harare

DOCUMENTATION
CENTRE



Education,
Science & Technology,
Culture,
Social & Human Sciences,
Communication.



About the Documentation Centre

The UNESCO-Harare Documentation Centre is a specialized resource centre primarily created to provide information concerning UNESCO's activities to researchers, scholars, professionals and other related institutions. In promoting the quest for knowledge and disseminating accurate information, the Centre also hopes to foster better understanding to members of the public of UNESCO's activities.

The Documentation Centre has been computerized and houses more than 6100 materials, which include documents, monographs and reports. The Centre also subscribes to over 100 journals dealing with **education, science, technology and culture**. The Documentation Center also houses the **Regional HIV and AIDS,/Life Skills and Drugs Education Database**, and the **Mauno A. Mbamba Memorial collection**. The collection is also exposed to the public through participation in different exhibitions such as the annual Zimbabwe International Book Fair (ZIBF).

What do we offer?

- Friendly welcome and introduction to our Doc Centre
- Research on demand
- Contact through telephone, telefax and e-mail
- Publish, on request, bibliographies on areas covered by UNESCO
- Regular updates on New Acquisitions
- Information on the United Nations and their specialized agencies
- Audiovisual materials such as videos, audio compact disks, interactive software programmes and CD-ROM., WWW research
- Lending services to registered members
- Video screenings (maximum 10 viewers)

Opening Times

Mon.-Thurs. 0900-1300 hrs.
1400-1630 hrs
Fri. 0900-1300 hrs

Closed on weekends, UN & public holidays.

Special Reference Service

Government officials, organizations and serious bona-fide researchers are assisted by the Documentation Centre in obtaining answers to questions on/or about UNESCO, speeches by the Director-General and UNESCO Activity Reports.

Researchers are urged to present their requirements concisely and to place their requests well in advance of the date on which the information is needed.



The Doc Centre Research Lab